Our understanding of family:

"Family is present, wherever somebody bears responsibility for partners, children, parents or other relatives (child care / care of the elderly)."

Other contact persons:

**Dr. Ulrike Praeger**  
Project management audit workandfamily

**Dr. Karin Hassenberg**  
Head of works council

**PD Dr. Katrin Drastig**  
Equal opportunities officer
The **ATB** is committed to the compatibility of family and career as well as gender equality. The framework conditions for our employees - fathers and mothers, daughters and sons - are therefore designed to enable them to reconcile their professional and family responsibilities.

About 40% of our employees take care of their families. We take into account the special needs of these employees with family-friendly working conditions such as flexible working hours and places of work, part-time working arrangements, and through our work organization and technical infrastructure.

**Offers for compatibility of career & family**

**Working time corridor**
- Flextime from 06:00 to 20:00
- Individual agreements if required

**Flexible working place**
- Mobile working, considering the work assignment, for a maximum of 60% of the monthly working time
- Individual agreements if required

**Part-time**
- Individual solutions
- If possible, return to the old contract through fixed-term part-time agreements
- Securing work processes

**Child care**
Flexible childcare by Kinderwelt GmbH in Potsdam with cost sharing by ATB for business trips, further education or events. Private use is also possible.

**For short-term care shortages**
The work processes are designed to compensate for short-term absences. Flexible working hours, home work, the possibility of taking children with you to work and the offers of Kinderwelt GmbH are at your disposal.

**Joint planning of family-conditioned time off**
Time off often announces itself in the long term. We use this time to plan your absence from the institute.

**Stay in touch with us:**
- IT network access is still available to you.
- You receive information about important dates.
- We will plan your return together.
- We look for ways to match your needs with the project requirements.
- We take into account the special needs of doctoral researchers.

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**Further information:**
ATB-Intranet: Social life / Career and family
www.berufundfamilie.de/english-info